

Hoffman Estates High School
School-Parent Compact
School Parental Involvement Policy

NOTE: In support of strengthening student academic achievement, each school that receives Title I, Part A funds must develop jointly with, agree on with, and distribute to, parents of participating children a written parental involvement policy that contains information required by section 1118 of the Elementary and Secondary Education Act (ESEA) (parental involvement policy).

PART I. GENERAL EXPECTATIONS

Hoffman Estates High School agrees to implement the following statutory requirements:

- Consistent with section 1118, the school will work to ensure that the required school level parental involvement policies meet the requirements of section 1118 of the ESEA, and each include, as a component, a school-parent compact consistent with section 1118(d) of the ESEA.
- Schools will notify parents of the policy in an understandable and uniform format and, to the extent practicable, in a language the parents can understand. The policy will be made available to the local community and updated periodically to meet the changing needs of parents and the school.
- In carrying out the Title I, Part A, parental involvement requirements, to the extent practicable, the school will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 of the ESEA in an understandable and uniform format and including alternative formats upon request and, to the extent practicable, in language parents understand.
- If the school-wide program plan for Title I, Part A, developed under section 1114(b) of the ESEA, is not satisfactory to the parents of participating children, the school will submit any parent comments with the plan when the school submits the plan to the local educational agency (school district).
- The school will involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the 1 percent reserved goes directly to the schools.
- The school will build its own and the parent's capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement.
- The school will provide other reasonable support for parental involvement activities under section 1118 of the ESEA as the parents may request.
- The school will be governed by the following statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with this definition:

Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring—

(A) that parents play an integral role in assisting their child's learning;

(B) that parents are encouraged to be actively involved in their child's education at school;

(C) that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;

(D) the carrying out of other activities, such as those described in section 1118 of the ESEA.

PART II. DESCRIPTION OF HOW HOFFMAN ESTATES HIGH SCHOOL WILL IMPLEMENT REQUIRED SCHOOL PARENTAL INVOLVEMENT POLICY COMPONENTS

1. **Hoffman Estates High School** will take the following actions to involve parents in the joint development of its school parental involvement plan under section 1118 of the ESEA:
 - *Hold semi-annual meetings with school Title 1 personnel available to facilitate parent communication and involvement.*
 - *A school social worker will be employed to facilitate the communication between the schools and Title 1 parents.*
 - *Use of e-mail, phone and web site contacts*
 - *School District 211 will provide access to a district Title 1 coordinator.*

2. **Hoffman Estates High School** will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA:
 - *Hold semi-annual meetings with school Title 1 personnel available to facilitate parent communication and involvement.*
 - *A school social worker will be employed to facilitate the communication between the schools and Title 1 parents.*
 - *Use of e-mail, phone and web site contacts*
 - *School District 211 will provide access to a district Title 1 coordinator.*
 - *Will provide on-line access to the school improvement plan (SIP)*

3. **Hoffman Estates High School** will hold an annual meeting to inform parents of the school's participation in Title I, Part A programs, and to explain the Title I, Part A requirements and the right of parents to be involved in Title I, Part A programs. The school will convene the meeting at a time convenient for parents and will offer a flexible number of additional parental involvement meetings, such as in the morning or evening, so that as many parents as possible are able to attend. The school will invite all parents of children participating in Title I, Part A programs to this meeting, and will encourage them to attend, by:
 - *Reviewing and distributing the district parental involvement policy.*
 - *Reviewing and distributing the school involvement policy.*
 - *Soliciting feedback from parents on the involvement policies.*
 - *Communicating the importance of these meetings in English and Spanish by sending both written and verbal invitations.*

4. **Hoffman Estates High School** will provide parents of participating children information in a timely manner about Title I, Part A programs that includes a description and explanation of the school's curriculum, the forms of academic assessment used to measure children's progress, and the proficiency levels students are expected to meet by:
 - *Making a written and on-line version of the school curriculum guide available.*
 - *Presentations at the annual open houses.*
 - *Providing course syllabi at open houses*
 - *Holding bi-annual parent meetings*
 - *Critical Learning Standards in Math and Reading will be posted on the school web-site and made available in hard copy.*
 - *Providing written and on-line reports of student scores on standardized or nationally normed assessments, including but not limited to, EXPLORE, PLAN, ACT, and MAP tests.*

5. **Hoffman Estates High School** will at the request of parents, provide opportunities for regular meetings for parents to formulate suggestions and to participate, as appropriate, in decisions about the education of their children. The school will respond to any such suggestions as soon as practicably possible by:

- *Holding bi-annual parent meetings.*
- *Holding parent conferences in person, by phone or e-mail when appropriate.*
- *Incorporating suggestions into the parent compact.*

6. **Hoffman Estates High School** will provide each parent an individual student report about the performance of their child on the State assessment in at least math, language arts and reading by:
- *Providing written report cards and mid-term notices*
 - *Providing score reports from a variety of normative assessment measures such as MAP, EXPLORE, PLAN and ACT.*
 - *Provided access to student grades through our on-line parent access portal*
7. **Hoffman Estates High School** will take the following actions to provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in section 200.56 of the Title I Final Regulations (67 Fed. Reg. 71710, December 2, 2002) by:
- *Personal contact will be made by a school representative, however all Teachers and Teacher Assistants are highly qualified and will remain so in the future.*
8. **Hoffman Estates High School** will provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training and using technology, as appropriate, to foster parental involvement, by:
- *Providing computers and training at the Hoffman Estates Opportunity Center*
 - *Providing training on the mechanics of using the parent access portal at open house.*
 - *Continuing education courses.*
9. The **Hoffman Estates High School** will take the following actions to ensure that information related to the school and parent-programs, meetings, and other activities is sent to parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:
- *All communications will be sent in multiple languages and formats.*

PART III. DISCRETIONARY SCHOOL PARENTAL INVOLVEMENT POLICY COMPONENTS

NOTE: The School Parental Involvement Policy may include additional paragraphs listing and describing other discretionary activities that the school district, in consultation with its parents, chooses to undertake to build parents' capacity for involvement in the school and school system to support their children's academic achievement, such as the following discretionary activities listed under section 1118(e) of the ESEA:

- involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training;
- providing necessary literacy training for parents from Title I, Part A funds, if the school district has exhausted all other reasonably available sources of funding for that training;
- paying reasonable and necessary expenses associated with parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions;
- training parents to enhance the involvement of other parents;
- arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators who work directly with participating children, arrange meetings with parents who are unable to attend conferences at school in order to maximize parental involvement and participation in their children's education;
- adopting and implementing model approaches to improving parental involvement;
- establishing a school parent advisory council to provide advice on all matters related to parental involvement in Title I, Part A programs;
- developing appropriate roles for **community**-based organizations and businesses, including faith-based organizations, in parental involvement activities.

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PART IV. ADOPTION

This School Parental Involvement Policy has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidenced by documentation of the June 9, 2010 Title I Parent Meeting.

This policy was adopted by **Hoffman Estates High School** on **June 16, 2010** and will be in effect for the 2010-2011 school year. The school will post this policy on its web page and make printed copies available at the main office for all parents of participating Title I, Part A children on or before **July 15, 2010**.

(Signature of Authorized Official)

(Date)